

## **Rochelle Park Free Public Library Policy on Volunteers**

At the current time, we only offer volunteer hours for ages fifteen and older. We do not offer a regular volunteer schedule or volunteer hours for children.

1. Volunteer work hours of any volunteer at the library is dependent upon the availability of supervisors and suitable needs of the library. The number of volunteers accepted is based on the amount of work and supervisory time allocated and needed.
2. Volunteers are ambassadors for the library and must present a positive image to the public. It is expected that each volunteer's dress and grooming will be appropriate for a business environment and in keeping with his or her work assignment.
3. Volunteers agree that the library may at any time, for whatever reason, decide to terminate the volunteer's relationship with the library, or to make changes in the nature of their volunteer assignment.
4. To end a volunteer commitment, please notify the library director of that decision and the effective date.