

Rochelle Park Free Public Library Code of Conduct

The Rochelle Park Free Public Library strives to provide the highest level of service to all library users. The following rules of behavior have been adopted by the Library Board of Trustees to protect and to assist with the use of information and cultural resources in a safe and pleasant environment, conducive to reading and learning.

PARTICIPATING IN ANY ILLEGAL ACTIVITY, OR IN ANY OF THE FOLLOWING ACTIVITIES, IS NOT ALLOWED IN THE LIBRARY.

Patrons of the Rochelle Park Free Public Library are not allowed to engage in the following behavior:

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1. Leave any child who is under the age of ten or any other person who needs care unattended in the Library without adult supervision.
2. Request staff to protect or monitor children, adults needing care or personal belongings.
3. Film, photograph or interview patrons within the Library, unless approved by Library Director.
4. Smoke, vape, use alcohol, narcotics, or hallucinogens on Library property or come intoxicated or display behavior of being under the influence of in the Library.
5. Fail to wear proper attire, including shoes and shirt, in the Library at all times.
6. Sleep in the Library.
7. Bring bicycles, skateboards, scooters or other similar devices inside Library.
8. Bring animals (except for service animals and those which are part of a library approved program) inside Library or leave an animal tethered and unattended in the Library.
9. Harass Library users or staff, verbally, physically or sexually.
10. Carry a weapon into the Library, unless authorized by law.
11. Use computers to display sexually explicit graphics or materials that are obscene, pornographic, or harmful to minors.
12. Solicit or attempt to obtain signatures to a petition in the library. Please do not conduct surveys or distribute printed materials without the authorization of the Library Director.
13. Engage in disruptive behaviors that include, but are not limited to: speaking above a normal tone, use of strong language, disrespect staff, running, pushing, and fighting.
14. Disturb others because of offensive body odor.
15. Interfere with another person's use of the Library, materials or services or interfere with the Library Personnel's performance of their duties.
16. Use cell phones or play any electronic device, including but not limited to any cell phones, audio equipment, handheld games or the like, unless the same are inaudible to others in the Library. Cell phone ringers should be turned off and all conversations should take place outside the library.

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17. Place personal belongings or other objects in, on or against furniture, equipment, or fixtures anywhere in the Library in such a manner that it interferes with Library staff or patron use of the Library facility, or interferes with free passage.
18. Disobey the reasonable direction of a Library staff member.
19. Steal, damage or deface Library materials, premises or equipment.
20. Move or misuse furniture, e.g. sitting on work surfaces or putting feet on chairs or tables.
21. Consume food or beverages in the Library. Bottled water is allowed but not in proximity to the computers.

Sanctions for Rules Violations

Visitors who do not follow these Rules and Regulations shall be subject to the following sanctions:

1. The patron may be asked to refrain from the offending activity. If the patron persists in the offending activity, or if the activity involves any illegal activity, viewing pornography, threatening patrons or staff or intoxication the patron will be asked to leave the library for the day.
2. If a patron continues to violate these rules and regulations or if the offending activity includes any illegal activity, viewing pornography, threatening patrons or staff or intoxication, the patron's Library privileges will be suspended by the Library Director or her designee. Further, the patron's Library privileges may be revoked by the Library Board of Trustees upon notice and an opportunity to be heard by the patron.
3. A patron who has had his Library privileges revoked may appeal to the Library's Board of Trustees requesting that the privileges be reinstated.
4. If a patron's privileges are suspended, the patron may not enter the library during the term of the suspension. If the suspended patron does enter the library they will be asked to leave and escorted out by security staff. If the patron refuses to leave the police will be contacted.

Law enforcement will be notified in those situations in which it is warranted.

Any patrons engaging in violent or threatening behavior will be permanently excluded from the Library premises.